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Approved For Release 2001/07/30 : CIA-RDP78-06365A000700020092-3

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28 Feb. 1962

TO: C/PPS/TR  
FROM: ES/PPS/TR  
SUBJECT: Suggested Audio-Visual exhibit

1. Reference is made to memorandum for: "OTR School Chiefs, Course Chiefs, and Instructors", subject: "Classroom Equipment in the New Building", issued under date of 15 February 1962.

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2. I suggest that [redacted] be requested to present a combined audio-visual exhibit for viewing of OTR instructors and School Chiefs. Suggested date would be during the middle of March 1962. Place of exhibit might be the auditorium of [redacted] auditorium, or some reasonably large classroom in [redacted]

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3. The purpose of this exhibit would be to present some of the newer materials to be incorporated in the classrooms of the new building, show how these materials can be used and their advantages. This would include a demonstration of the hook-n-loop equipment, overhead projector including the technamation attachment, new type slide projectors, rubber magnets, etc. etc. I'm certain that both [redacted] could add to this list quite extensively.

4. This exhibit would not only demonstrate some newer equipment and materials but also illustrate to the instructors the many devices, etc. that are available as well as illustrate their capabilities for various usage in instruction. I am certain that there are some instructors (who have not gone through the ITC) who are totally unaware of many of these devices and their usage in instruction.

5. Perhaps this exhibit might extend two days and be constituted so that an instructor could wander into the room on his free time and spend some time just observing the equipment and functioning. [redacted] and [redacted] might even desire to obtain commercial equipment devices that are available but we in the Agency do not at present own.

6. Please excuse this rough draft typing since I wanted to get this idea to you as soon as possible.

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Approved, good idea, let's do it!

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